

MAURITIUS DIGITAL PROMOTION AGENCY
Indicative Annual Procurement Plan
FY 2023-2024

Last Updated: October 2023		To be updated at least every six months		
Sn	Type/Nature of Procurement	Procurement Details	Procurement Method	Expected Date of launching of Bid
1	Goods	Consumables, Tools & Accessories	Informal Quotations	November 2023 & February 2024
2	Goods	Voltage-stabilizer power extensions and UPS for 3D printers	Informal Quotations	November 2023
3	Services	Diagnostics & Servicing of all equipment including repairs	Informal Quotations	January 2024
4	Services	Servicing of 1 Air Conditioner including spare parts (at Coromandel)	Informal Quotations	January 2024
5	Services	Renewal of Software License for Autodesk Fusion 360	Informal Quotations	November 2023
6	Services	Transport services for transfer of equipment from ADI to Ebene	Informal Quotations	November 2023
7	Services	Catering for launch of awareness campaign /Boot camp/competition for secondary students	Informal Quotations	January 2024
8	Services	Participation of 1 officer in IT fair in Rodrigues	Informal Quotations	November 2023
9	Services	Video Conferencing System & related equipment	Restricted Bidding	November 2023
10	Goods	1 year subscription business for Zoom Account	Direct Procurement	January 2024
11	Goods	Miscellaneous (4K HDMI Cables, converters, Power extensions)	Informal Quotations	January 2024
12	Services	Data Analytics Tool (Power BI)	Request For Sealed Quotations	February 2024
13	Services	Organizing workshops (venue, logistics, catering) for academia, statisticians and development community	Informal Quotations	May 2024
14	Services	Procurement for International Events (Girls in ICT, ITU) - April 2024	Request For Sealed Quotations	February 2024

15	Goods	Procurement of 1 Air conditioner	Informal Quotations	October 2023
16	Goods	1 Acrobat Pro license	Informal Quotations	October 2023
17	Goods	New Fiber optic cable for Backbone for the 5th Floor	Informal Quotations	January 2024
18	Goods	Design & Printing of Banners for ChILD	Informal Quotations	November 2023
19	Services	Rolling out of ChILD/DPC project in Rodrigues for 3 staff	Informal Quotations	February 2024
20	Services	Catering Services for Capacity Building Workshop (TOT) for ChILD	Informal Quotations	January 2024
21	Goods	Purchase of Paper for Certificates	Informal Quotations	October 2023
22	Services	Printing of Certificates	Direct Procurement	February 2024
23	Goods	Procurement of Carry Bags for IT Equipment Digital Skills Development Out Door trainings	Informal Quotations	October 2023
24	Services	Organising DLOG events in Rodrigues for 3 staffs	Informal Quotations	February 2024
25	Services	Insurance for Cyber Caravan	Informal Quotations	March 2024
26	Services	Insurance IT Equipment of Cyber Caravan	Informal Quotations	March 2024
27	Works	Refurbishment of Caravan	Request For Sealed Quotations	October 2023
28	Service	Umbrella and PVC Suit for office attendants	Informal Quotations	January 2024
29	Goods	Medical Insurance 2023-2025 - For 24 months	Request For Sealed Quotations	October 2023
30	Services	Insurance for MDPA Car	Informal Quotations	May 2024
31	Services	Public Liability Insurance Cover for MDPA Premises	Informal Quotations	June 2024
32	Services	Fire & Allied Perils Insurance Cover for MDPA Premises	Informal Quotations	June 2024
33	Services	Printing of annual report for 2019	Informal Quotations	October 2023
34	Services	Printing of annual report for 2020	Informal Quotations	November 2023
35	Goods	Procurement of A4 papers	Informal Quotations	On a quarterly basis
36	Goods	Procurement of consumables and stationeries	Informal Quotations	On a quarterly basis

37	Goods	Procurement of toners for all depts.	Informal Quotations	On a quarterly basis
38	Consultancy Services	Services for Restructuring Expert / Change Agent for the Implementation of the Restructuring of the MDPA	Request For Proposal	October 2023
39	Services	License and maintenance of Sage Accounting System (three years)	Request For Sealed Quotations	October 2023
40	Services	License and maintenance of Sage HR and Payroll System(three years)	Request For Sealed Quotations	December 2023
41	Services	Maintenance of Biometric and Time Attendance system	Informal Quotations	December 2023
42	Services	Maintenance of IP PBX system	Informal Quotations	December 2023

Date: October 2023

Procurement Section